

# Methods of Payment

All checks should be made payable to Washington University in St. Louis. The check must be from a banking institution within the United States. **Please make sure to include the students' name and Student ID on all payments.**

1. **Online Payments:** If you are the student, log onto your **WebSTAC** account and go to Billing Records and Pay/View My Bill.
2. **Payment by Mail "that do not require a signature": Payments may take 7 – 10 business days to post to the student's account.**  
Washington University in St. Louis  
P.O. Box 14627  
St. Louis, MO 63150-4627
3. **Payment in Person:** The student can make a payment in person with a check, money order, cashiers / travelers check or cash in the office of Student Financial Services located in North Brookings Hall, Room 75 in the lower level.
4. **International Wires:** Washington University in St. Louis has partnered with peerTransfer in order to streamline the process of international payments. peerTransfer allows you to pay securely from any country and any bank, generally in your home currency.

By making your payment with peerTransfer you can

- Track your payments from start to finish.
- Save on bank fees and exchange rates in over 48 currencies.
- Contact their multilingual customer support team with any questions, day or night.

To get started, [click](#) or go to: [wustl.peertransfer.com](http://wustl.peertransfer.com) to begin the payment process.

5. **Domestic Wires:** Wire money transfer money from a U.S. Bank to Bank of America. Please view the Payment Options/Contact Information hyperlink on the bill or contact Student Accounting for wiring instructions. Also, refer to **Policies** for wire limitations. International students wishing to wire money to WUSTL should utilize the peerTransfer option described above by going to [wustl.peertransfer.com](http://wustl.peertransfer.com)
6. Please note that WUSTL does not accept teller deposits or transfers as a payment to your student account.
7. **Overnight Delivery or overnight delivery payments that require a signature can be mailed to:**  
Washington University in St. Louis  
ATTN: Student Accounting  
700 Rosedale Ave.  
St. Louis, MO 63112-1408

**Third Party Online Payments:** To be granted access to confidential billing information, the third party will need to be **invited by the student** to be another payer. The third parties will then need to create an account with **E-Billing**. Once the account has been created, third parties will need to log into **E-Billing** to make payments. The instructions are included below.

Source: [sfs.wustl.edu](https://sfs.wustl.edu) and [studentaccounting.wustl.edu](https://studentaccounting.wustl.edu)

## Third Party Billing

If a third party (i.e. outside agency, corporation, or State Prepaid Tuition Plan) will be paying all or part of your tuition and fees, and the third party requires a bill or invoice to be mailed directly from Student Accounting, a written authorization must be received from the third party prior to the beginning of classes. The authorization letter must be submitted to Washington University in St. Louis, Attn: Student Accounting, P.O. Box 14627, St. Louis, MO 63150-4627 or by fax at (314) 935-9798.

**The letter must be printed on company letterhead and include the following:**

- The student's full name
- The student's Washington University Student ID
- Beginning and end date of sponsorship
- Type of fees covered (tuition, health insurance, housing, meal plans, etc.)
- Sponsor's billing address and contact number
- Signature of authorized official

The sponsor's letter must also state that Washington University will be paid directly. Payments are not to be sent to the student.

Once the sponsor's letter is received, a credit with the description "Third Party Billing" and the amount the sponsor has indicated will be applied to the student's account. An invoice for this amount will be sent to the sponsor after the beginning of classes each semester.

**If, for any reason, the sponsor does not pay the invoice, the student will be liable for full payment of all charges incurred.**

### Student Billing Contact Information:

**(314) 935-5274**

**[student.billing@wustl.edu](mailto:student.billing@wustl.edu)**